



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

27 March 2023

To: MEMBERS OF THE CABINET  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Cabinet to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 4th April, 2023 commencing at 7.30 pm.

Members of the Cabinet are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

**(NB: Background papers to items referred from Scrutiny Select Committees and Committees have been omitted from printed agenda packs.)**

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

1. Guidance for the Conduct of Meetings

7 - 8

## **PART 1 - PUBLIC**

2. Apologies for absence 9 - 10
3. Declarations of interest 11 - 12

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

4. Minutes 13 - 16

To confirm as a correct record the Minutes of the meeting of the Cabinet held on 7 March 2023.

### **Decisions to be taken in accordance with Part 3 of the Constitution**

#### **Executive Key Decisions**

5. Implications of NPPF Consultation on Local Plan 17 - 124

Recommendation HP 23/4 of the Housing and Planning Scrutiny Select Committee of 21 March 2023.

#### **Executive Non-Key Decisions**

6. Outcomes and Achievements of the IT strategy and Digital Strategy 125 - 130

This report focuses on informing Members of the impact that the Council's IT and Digital strategies have had on the organisation over the last 4-year period and highlights the measurable outcomes against the overall vision set within the strategies.

A short PowerPoint presentation will be provided at the meeting by the Head of IT.

7. Community Development Grant Scheme 131 - 144

This report sets out the Community Development Grant Scheme in detail and seeks approval to launch in April 2023.

8. Blue Bell Hill Commuter Car Park 145 - 148

This report advises Members of the current issues at Blue Bell Hill Commuter Car Park and seeks Members' instructions as to future arrangements.

9. Voluntary and Community Sector Grants 149 - 172
- This report requests Members to review and note progress against Service Level Agreements for ongoing grants and to consider future funding in respect of Citizens Advice North and West Kent.
10. TMBC Owned Sites - Local Plan 173 - 228
- Recommendation FRP 23/4 of the Finance, Regeneration and Property Scrutiny Select Committee of 14 March 2023.
11. S106 Matters 229 - 276
- This report proposes an updated s106 protocol and a new monitoring structure for s106 monies, as well as updating Members on the recently published Infrastructure Delivery Statement. An addendum report is enclosed to provide Members with an update subsequent to the meeting of the Overview and Scrutiny Committee of 26 January 2023.
- Recommendation 23/6 of the Overview and Scrutiny Committee of 26 January 2023.
- Matters submitted for Information**
12. Decisions taken by Cabinet Members 277 - 278
- A record of the decisions taken by portfolio holders since the last meeting of Cabinet are attached.
13. Minutes of Panels, Boards and Other Groups 279 - 284
- The minutes of meetings of Advisory Panels, Boards and Other Groups are attached. Any recommendations arising from these minutes are set out as individual items on this agenda.
- Joint Transportation Board of 6 March 2023
14. Decisions Taken Under Emergency or Urgency Provisions 285 - 288
- The decisions taken under emergency and/or urgency provisions since the last meeting of Cabinet are attached.
15. Urgent Items 289 - 290
- Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **Matters for consideration in Private**

16. Exclusion of Press and Public 291 - 292

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

## **PART 2 - PRIVATE**

### **Decisions to be taken in Accordance with Part 3 of the Constitution**

#### **Executive Key Decision(s)**

17. New Lease 20-28 Martin Square, Larkfield 293 - 300

(Reasons LGA 1972 – Sch 12A Paragraph 3 – Financial or business affairs of any particular person)

The report sets out proposals for a new lease.

18. Urgent Items 301 - 302

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## MEMBERSHIP

Councillor M D Boughton, (Leader)  
Councillor R P Betts, (Environment and Climate Change)  
Councillor V M C Branson, (Economic Regeneration)  
Councillor M A Coffin, (Finance, Innovation and Property)  
Councillor D A S Davis, (Strategic Planning and Infrastructure)  
Councillor D Keers, Community Services  
Councillor P J Montague, (Technical and Waste Services)  
Councillor K B Tanner, (Housing)

Members of the Council who are not members of the executive may attend meetings of the Cabinet. With the agreement of the Leader, any such Member may address the Cabinet on any item on the agenda but may not vote.